

2020



Application deadline: April 1, 2020



Saskatchewan
Parks and Recreation
Association

Parks for All Action Grant

The Parks for All Action Grant assists SPRA Active members in initiatives that support the Parks for All Action Plan.

Collaborate



Connect



Conserve



Lead

Supported by:



SPRA Parks for All Action Grant

1. Introduction

The Saskatchewan Parks and Recreation Association (SPRA) Parks for All Action Grant is a commitment to the National Parks for All Action Plan. The Grant is supported by Saskatchewan Lotteries and is managed and administered by the Saskatchewan Parks and Recreation Association.

The amount of funding available for the Parks for All Action Grant, like all other SPRA grants in any given year, depends upon the availability of annual funding. The Grant is being offered on a trial basis in 2020, and is not guaranteed to be available on an annual basis.

2. Purpose

The SPRA Parks for All Action Grant supports efforts that achieve the Parks for All Vision. Efforts can be local, regional or provincial in scope. Applications should highlight how people will be engaged, and the long term benefits that are expected.

The Parks for All Vision is:

Connected Canadian park lands and waters that support healthy nature and healthy people in harmony for generations to come, backed by an active, diverse parks community that cultivates shared goals, mutual respect and collective action.

Parks for All includes four (4) strategic directions:

- Collaborate
- Connect
- Conserve
- Lead

To review Parks for All – An Action Plan For Canada’s Parks Community, please visit:

<https://www.spra.sk.ca/resources-and-advocacy/parks-for-all/>

Applications should clearly outline how the initiative will engage people and result in long term benefits. Initiatives may include events, programs, studies and projects that effectively fulfill the Parks for All strategic directions.

For inspiration, see **Appendix I - Parks for All Action Ideas**.

3. Eligibility

The SPRA Parks for All Action Grant is available to eligible **Active members** of SPRA.

Eligible Active members include Cities, Towns, Villages, Rural Municipalities, First Nation Communities, Provincial Recreation Associations, Sport, Culture and Recreation Districts, Tribal Councils, Métis Region and Regional/Urban Park Authorities. SPRA membership must be current.

Please note:

Communities that still have outstanding requirements of SPRA Member’s Initiative Grants from the previous three (3) years are not eligible to receive funding for this Grant. Further information on the status of previous grants can be gained by contacting SPRA at 1-800-563-2555.



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4. Available Assistance

A minimum of \$500 and a maximum of \$5,000 is available per application. Indicate the exact amount that you are requesting on the application form. Preference may be given to applications that show self-help (i.e. identify partnerships, generate other sources of revenue). A maximum of one (1) application will be accepted from an Active SPRA member. Efforts will not be funded retroactively. Components of larger efforts are allowed; however, any project beginning prior to the application deadline will not be considered.

5. Expenditures

The following items are considered ineligible expenses:

- a) Food related expenses – banquets, dinners, fundraisers and celebrations
- b) Subsidization of wages for full-time employees (additional staff hired to implement the program is eligible)
- c) Property taxes, insurance
- d) Alcoholic beverages
- e) Cash prizes
- f) Off continent travel
- g) Uniforms or personal items such as hats or sweatbands

Please note: The Parks for All Action Grant is not intended to support significant capital investment. However, capital expenses will be considered in support of Parks for All Actions. Applications cannot be purely capital in nature and the adjudication team will assess for an outcome based balance between capital and non-capital expenditures.

Applications must explain how capital expenses directly meet and support the strategic directions of Parks for All.

6. Application Process

Applicants are encouraged to contact the SPRA Consultant – Grants and Funding prior to completing the application if they have any questions.

All applications must be received by SPRA, or be postmarked on or before **April 1, 2020**.

SPRA will review applications to confirm that basic eligibility requirements have been met before determining if applications will be provided to the Parks and Open Spaces Adjudication Committee. The Adjudication Committee evaluates applications against set objectives and criteria through a weighted scoring method.

Funding decisions of the Adjudication Committee are final, will not be revisited and are not subject to appeal.

Applications will be reviewed approximately three (3) weeks after the deadline and applicants should know the outcome approximately four (4) weeks after the deadline date.



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75% of the total amount granted will be provided following confirmation of approval. The remaining 25% will be sent upon receipt and acceptance of the Follow-up Report.

Late Applications will not be considered.

7. Funding Obligations

All funds must be used within twelve (12) months of the application deadline date.

Members receiving grants must publicly acknowledge the Saskatchewan Lotteries and Saskatchewan Parks and Recreation Association within their activities. Promotional materials will be made available to successful applicants. Logos for each organization will be made available to successful applicants.

Funds granted through the SPRA Parks for All Action Grant may only be used for the purpose stated in the application. SPRA must approve, in writing, any significant change in the use of funds. **Unused funds or funds that are spent without prior approval must be returned to SPRA.**

Grant payments will not be made if an applicant has any outstanding grant Follow-up Reports with the Saskatchewan Lotteries Community Grant Program, SPRA or the Saskatchewan Lotteries Trust Fund.

Failure to meet the above funding obligations to the satisfaction of SPRA will be grounds to withhold final payment and restrict access to future funding.

8. Follow-up Requirements

Successful applicants will submit a Follow-up Report within thirty (30) days of completing the initiative. *Follow-up Report forms will be forwarded to successful applicants.*

The Follow-up Report must include evidence of how the funded initiative is fulfilling the Vision of Parks for All.

SPRA would like to showcase the impact of this funding. Please send us pictures, videos and written testimonials. We will only use your photos and videos when a release form has been signed by the participant or their legal representative. If your community does not have an established release form, SPRA's form can be used and submitted with your Follow-up Report.

In addition to the completed Follow-up Report, successful applicants will provide: photocopies of actual receipts, cancelled cheques or a schedule from the community's audited financial statement that verifies program expenditures.

SPRA reserves the right to request a refund of the grant amount from members that do not submit the required Follow-up Report information.



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9. Application Requirements

The following information must be included in the application. Approval of applications will be based on all of the areas listed below.

a) Contact Information

- The name of the **Active member**, contact person, telephone number, address, email address, initiative name, amount of funding requested, start and completion date(s).

b) Proposal

- A detailed description of the initiative and how its need was determined.

c) Action in support of Parks for All

- Outline how the initiative will promote continued action in support of one (1) or more of the listed Parks for All Strategic Goals.

d) Evaluation of Outcomes

- Outline the initiative's outcomes and include indicators on how these outcomes will be evaluated, or measured, for success.

e) Budget

- Complete a proposed budget using the following outline:
 - List of revenues (including SPRA Parks for All Action Grant request, partnerships, other grants, fees and all self-help funds)
 - List of expenses (including promotion, materials, equipment, transportation, registration, mileage, professional fees, and all other expenditures)

Note: The Application must have a balanced budget (revenues and expenses are equal)

f) Action Plan

- A projected Action Plan, with proposed timelines.

10. Privacy

The protection of information is important to SPRA. We, as an organization, are committed to protecting the privacy of our members, volunteers, partners and employees. Our commitment is to maintain the confidentiality of your information and preserve your right to privacy.

SPRA will collect, use and disclose funding information in order to adjudicate this Grant. SPRA reserves the right to promote and advertise the Grant recipients and programs.



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Please submit all Grant applications and supporting documentation by mail or email prior to the end of April 1, 2020 to:

Consultant – Grants and Funding
SPRA
100 - 1445 Park Street
Regina, SK S4N 4C5
Email: grants@spra.sk.ca
Toll free: 1-800-563-2555

Contact SPRA for further information or for clarification pertaining to this Grant. We welcome your feedback on this and on other SPRA programs and services.

Please review the following checklist to ensure that all required information has been included in your grant application.

- ✓ Your SPRA membership is Active*
- ✓ All of your expenditures are eligible
- ✓ Completion of a balanced budget
- ✓ Completion of **all** sections of the application
- ✓ Sign the application
- ✓ All required documents have been filed in order to close past grants

* If you are interested in applying but do not represent an SPRA Active member, please contact us to find out who the Active member is in your community or if you are eligible to become an Active member. SPRA Grants may only be applied for by Active members of SPRA. To find out more about SPRA and becoming an Active member, please visit our website at <http://www.spra.sk.ca/membership/benefits-of-membership/>.



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Application Form

This application form is to be used as the format required for the Grant. If there is not enough room for information, attachments will be accepted. Please print clearly or complete the form electronically. Illegible applications cannot be processed.

Please review Appendix I – Parks for All Action Ideas prior to completing your application.

SPRA Active member: _____
(Member Name)

Contact Information:

Name: _____

Position: _____

Address: _____

City/Town: _____ Province: _____ Postal Code: _____

Phone: _____ Fax: _____ Email: _____

Initiative Name: _____

Amount of funding requested (any amount from \$500 to \$5,000): \$ _____

Start Date: _____

Completion Date: _____

Proposal



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How was the need for the initiative determined?

Action in support of Parks for All

How will this program support continued fulfillment of the Parks for All strategic directions?

Evaluation of Outcomes: (Anticipate results and the impact of the initiative. What are you hoping to achieve? Include the initiative's outcomes and include indicators on how these outcomes will be evaluated, or measured, for success.)



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Budget

Revenues		Expenses	
1. SPRA Grant	\$	1.	\$
2.	\$	2.	\$
3.	\$	3.	\$
4.	\$	4.	\$
5.	\$	5.	\$
Total Revenues: \$		Total Expenses: \$	

Action Plan (Proposed timeline for planning and implementation of the initiative)

I, _____ (SPRA Active member representative – please print), will be responsible to ensure that the grant deliverables are met. If the deliverables are not met, I will be responsible for informing SPRA and understand the granted funds are to be returned.

Signed: _____

Date: _____



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Appendix I

Parks for All Action Ideas

Parks for All recognizes that “Connecting with Nature is good for Canadians, for personal, community and social enrichment.” Therefore, the Parks for All Action Grant may support initiatives such as:

- Programming to encourage use or care of green spaces (natural or created)
- Natural heritage appreciation
- Parks and open space creation or enhancement specifically for educational, connectivity, and/or cultural purposes
- Relationship development that will connect people to nature, this includes recognition of cultural practices
- Stewardship and conservation efforts
- Education, learning, awareness and appreciation activities

...that are directly connected to acting on the Parks for All strategic directions.

Within the Strategic Directions, potential initiative ideas include:

Collaborate

Nurture Partnerships between Indigenous communities and the parks community that: facilitate training and knowledge sharing, integrate lessons from the past, strengthen economies, support leadership, and/or create relationships in the spirit of reconciliation.

Collaborate to: use parks as natural classrooms, enhance partnerships with the health sector, increase the economic benefits of parks through tourism, encourage the arts in our parks, share best practices in the parks sector, and/or enhance park governance.

Develop and Implement Strategies which will: create connection between wilderness and urban areas, allow communities to act as effective tourism gateways to parks, ensure that parks function as sustainable ecosystems, and encourage partner organizations to support Parks for All.

Connect

Raise public awareness of parks through: integration of nature into indoor and outdoor public spaces, the connection of community parks and wilderness parks through communication, engaging families and schools in the benefits of being outdoors in nature.

Facilitate experiences that: connect people to nature through: programming, recreation experiences, child-directed play, wilderness skills training, cultural tourism, and the creation and expansion of parks.

Share stories that: showcase successes with park technologies, allow others to value their own park experiences, recognize parks as natural solutions to environmental, social and economic issues and encourage nature citizen based stewardship projects.



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Conserve

Expand Canada's parks by: contributing to protected lands, identifying and conserving valuable spaces, establishing new parks, converting underused urban spaces into parks, being part of the global conservation effort, and supporting efforts that help Canadians value nature.

Enhance parks planning by: making well informed decisions with western and traditional knowledge, applying internationally recognized tools to parks governance, supporting ecological monitoring and public reporting, sharing best practices, using conservation tools to protect biodiversity and species at risk, and linking park management strategies to public programming.

Enhance ecosystem benefits from parks by: sharing the importance of nature, showcasing the economic, social, cultural and environmental benefits of healthy ecosystems, collaborating with partners to include parks in climate change strategies, including climate change impacts in park policies and management plans, ensuring ecosystem restoration adapts to changing climates, and developing integrated urban park system plans across the sector.

Lead

Pave the way by: nurturing healthy communities through connection to land, water and storytelling; working to meet international conservation goals and sharing successes; showcasing sustainability targets and green initiatives in parks; leading open governance arrangements between public authorities and Indigenous governments; elevating the role of community and government in establishing parks; connecting to other parks in the system; and increasing research into park governance and sharing of positive examples.

Build capable current and future leaders by: developing grassroots nature-based programs and services that engage the generations; including youth and young professionals in parks dialogue and decision making; promoting social equity, diversity and inclusion in parks; and supporting opportunities for Indigenous peoples in parks on or near traditional lands.

Develop and maintain systems, tools and resources that support leaders by: encouraging mentorship between young professionals, current leaders and retired individuals; generating research that links conservation, connection with nature and better human outcomes; establishing platforms for sharing parks information and traditional knowledge; developing systematic processes for park governance and management; and creating regular opportunities to gather in parks.

Unique Concepts in support of Parks for All

In addition, a small listing of potential efforts that the Parks for All Action Grant may support include:

- Project Wild initiatives
 - Junior Naturalist/Junior Forester Programs involving youth/children
 - Community Engagement sessions for Park Planning, Conservation and Environmental efforts
 - Educational Sessions that engage the public such as: Planting on the Prairies with Native Species
 - Knowledge Sharing efforts which engage the next generation and allow elders to pass on information about the medicinal value of native vegetation
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- Outdoor Learning Spaces and Interpretive signage which will create a connection to nature through programming

Please note that there are many other efforts beyond this list that may be considered for the Parks for All Action Grant. The examples are provided to encourage understanding of the options applicants may pursue.
