

BOARD CANDIDATE INFORMATION PACKAGE



Saskatchewan
Parks and Recreation
Association

NOMINATION DEADLINE: JUNE 30, 2021 AT 12 MIDNIGHT

SPRA IS PASSIONATE ABOUT:

- IMPROVING ACCESS TO RECREATION
- CREATING ACTIVE AND ENGAGED COMMUNITIES
- ENHANCING QUALITY OF LIFE
- BUILDING CAPACITY TO SUPPORT RECREATION AND PARKS

Are you passionate about the same things? If YES, you would be a great fit for our Board of Directors!

It is a rewarding opportunity to:

- Contribute to the future of parks and recreation in Saskatchewan
- Build connections within the parks and recreation industry
- Gain valuable professional experience
- Have a great time with a fun-loving bunch of volunteers

AVAILABLE POSITIONS AND ELIGIBILITY REQUIREMENTS:

President (1): Must have served one complete two-year term as a Director of the Board.

Director for Cities (1) and Director for Towns (1): Must reside or have primary location of employment in one of the applicable jurisdictions at the time ballots are mailed to the membership.

Director at Large (2): Nominees from all Active member categories are eligible to be nominated for a vacant Director at Large position.

Each position is a two-year term, starting October 2021 and ending October 2023.

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DESIRED SKILLS AND COMPETENCIES

SPRA is seeking candidates who believe that parks and recreation are critical to quality of life and are committed to achieving our Vision:

"A Saskatchewan in which all people have equitable access to recreation experiences that contribute to their health and wellbeing; result in connected and engaged community members; and provide connection and attachment to the natural environment."

Key areas that have been identified for recruitment:

- Knowledge of the parks and recreation industry
- Experience in lobbying/advocacy
- Understanding of risk management
- Experience in strategic planning

SPRA is committed to enhancing Board diversity to better reflect our Saskatchewan communities and welcomes candidates from a variety of backgrounds and demographics. We encourage all candidates to outline their skills and experience in greater detail on the nomination form.

PROCESS AND TIMING

Nominations close:

June 30, 2021 at 12 Midnight

Voting period:

September 1 - October 8, 2021

Election results announced at AGM: October 19, 2021



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ESTIMATED TIME COMMITMENT

BOARD MEETINGS

Six Board meetings are held a year. If public health restrictions allow, five are in-person and one is held virtually. In-person meetings are typically held on a Wednesday and Thursday (six to nine hours per meeting) and hosted in various locations throughout the province.

BOARD REPORTS

Directors are expected to review Board reports prior to meetings. This requires two to five hours of preparation.

COMMITTEE MEETINGS

Directors serve on two to three Committees. Depending on the Committee, there are two to six meetings a year.

SPRA AGM

Will be held virtually on October 19, 2021.

SPRA CONFERENCE

Three days – generally late October or early November.
Will be held virtually in 2021.

CONCERNED ABOUT THE TIME COMMITMENT?

SPRA believes in supporting Board members with flexible options to attend meetings and participate in Committee work. We are seeking a diversity of voices, and will work with you to ensure that yours is part of the conversation, no matter your life situation.



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The nomination form is attached and available on the SPRA website: spra.sk.ca.

NOMINATION CHECKLIST

Are you ready to submit a nomination?

- ✓ We, the nominating organizations, have verified we are current Active members of SPRA.
- ✓ The Board of Directors nomination form has been reviewed and completed.
- ✓ I have a digital photograph of the nominee, which will accompany my submission.

DEADLINE AND SUBMISSION DETAILS

All nomination packages is June 30, 2021, at 12 Midnight.

Send completed nomination package to:

office@spra.sk.ca with 'SPRA Board Nominations' in the subject line.

or

SPRA Board Nominations
#100-1445 Park Street
Regina, Saskatchewan S4N 4C5

QUESTIONS? GET IN TOUCH!

For more information, contact Leanne Schinkel, Strategy and Policy Consultant:

Phone: 306-807-8110

Email: lschinkel@spra.sk.ca





Board of Directors Nomination Form

Nomination Deadline: June 30, 2021 at 12 Midnight

Submission details can be found on page three of this form.

We do hereby nominate _____
(Name of Candidate)

to stand for election to the Board of Directors of the Saskatchewan Parks and Recreation Association (SPRA)
for the position indicated below.

- | | |
|---|-------------------------------------|
| <input type="checkbox"/> <i>President</i> | <i>October 2021 to October 2023</i> |
| <input type="checkbox"/> <i>Director for Cities</i> | <i>October 2021 to October 2023</i> |
| <input type="checkbox"/> <i>Director for Towns</i> | <i>October 2021 to October 2023</i> |
| <input type="checkbox"/> <i>Director at Large</i> | <i>October 2021 to October 2023</i> |
| <input type="checkbox"/> <i>Director at Large</i> | <i>October 2021 to October 2023</i> |

Note: Please select only one position per nominee.

Nominated by: _____
Name of current SPRA Active member organization.

Represented by: _____
Signature and printed name of individual and office held within current Active member organization.

Seconded by: _____
Name of current SPRA Active member organization that is seconding the nomination.

Represented by: _____
Signature and printed name of individual and office held within seconding Active member organization.

Active members that nominate an individual must:

- Be a current Active member of SPRA, with all membership fees paid in full.
- Ensure that the mover and seconder are from two different SPRA Active member organizations.
- Complete the Board of Directors Nomination Form, which includes an outline of the candidate's skills, qualifications, and involvement and interest in the parks and recreation field.
- Attach a recent digital photograph (headshot) of the nominee.

All nominees must:

- Be nominated by an Active member of SPRA. A different Active member of SPRA must second the nomination.
- Confirm in writing that they agree to stand and serve if elected.



Board of Directors Nominee Acceptance Form

Nominee Acceptance Form

Nominee

In accordance with the SPRA Constitution, I do hereby accept this nomination and agree to stand as a candidate for election to the SPRA Board of Directors for the position of:

Please print

Name: _____

Home Address: _____

City/Town: _____

Postal Code: _____

Telephone: _____

(home/cell)

(business)

Email: _____

In order for us to contact you via electronic means, please select the appropriate box below advising us whether or not you wish to continue to receive electronic information from the Saskatchewan Parks and Recreation Association.

Yes ☐

I hereby consent to the Saskatchewan Parks and Recreation Association sending me emails, newsletters, invitations, event notices, notifications and any other materials via email, text, social media and/or any other electronic means. I understand that I can unsubscribe from receiving such materials at any time.

No ☐

I do not wish to receive electronic communications from the Saskatchewan Parks and Recreation Association.

Please complete the following and if required, attach additional information.

Experience

Statement of Interest

What attracts you to serving on the SPRA Board of Directors?

Recreation Philosophy

Describe what recreation means to you?



Board of Directors Nominee Acceptance Form

Experience

Employment History

Describe your work experience; include relevant experience that would be beneficial for serving on the SPRA Board of Directors.

Volunteer Board or Committee Experience

Include any organizations or events you've been involved with in the community. Describe your position or contribution.

Education or Training

Provide a summary of your education.

I have reviewed this Nominee Acceptance Form in its entirety and have provided my contact information, outlined my experience, and provided a digital photograph (headshot) for use in this election. I have read and understand the information provided that outlines the time commitment, duties and responsibilities of becoming an SPRA Board member.

(Signature of nominee)

(Date)

Send completed nomination package:

via email to: office@spra.sk.ca with SPRA Board Nominations in the subject line

or by **postal mail** to: SPRA Board Nominations, #100-1445 Park Street, Regina, Saskatchewan S4N 4C5