

DID YOU KNOW?



## Joint Use Agreements

### Fast Facts

- A Joint Use Agreement is a formal agreement between a school district or school, and a municipality or community group who want to share use of a facility.
- School facilities and grounds are integral parts of public infrastructure that provide children and youth with spaces for learning, socializing and exercise.
- Once the school day is over, many school grounds and facilities sit empty, especially in Elementary schools.
- A recent National Survey on Joint Use Agreements showed that only 3% of partners are engaged in Joint Use Agreements<sup>1</sup>

1. Canadian Active After School Partnership. 2012. National Report on Joint Use Agreements Survey.

### What are the Benefits?

#### For Schools

- Create and support recreational opportunities for students and at-risk youth during the after school time period.
- Improve connections with your community through recreation and after-school activities.

#### For the Community

- Create more recreation opportunities for children and youth.
- Increase the options for community programs with additional facility space.
- Build stronger relationships with school partners.



Saskatchewan  
Parks and Recreation  
Association

# How to Establish a Joint Use Agreement

Use this Checklist for your Agreement:

## Program Provider

- Establish what space and equipment is required for your program
- Determine the dates, times and capacity of the program
- Obtain liability insurance or partner with the school to use theirs
- Ensure your staff is trained in HIGH FIVE® or have received relevant training
- Carry out a risk assessment of the space

## School District or Facility

- Notify community of willingness to share facility space
- Consider insurance to support recreation and after school programs in your school
- Determine operational procedures for scheduling, maintenance and staffing
- Train program staff in HIGH FIVE®
- Consider waiving facility fees

## General Terms of an Agreement

- Determine fees (if applicable)
- Provide procedures for any loss, damage and liability
- Agree on insurance requirements
- Establish an internal policy for use of facility space
- Sign and agree to Terms and Conditions
- Outline a Cancellation Policy

## How Can SPRA Help?

### ■ Online Resources for After-School Time Period Programs

With support from the Ministry of Parks, Culture and Sport, SPRA developed an online directory for after-school programs in Saskatchewan.

Access the directory and more resources to support After-School Time Period programs on our website at:

[www.spra.sk.ca/afterschool](http://www.spra.sk.ca/afterschool)

### ■ Advice

For guidelines, sample agreements, or more information on Joint Use Agreements, HIGH FIVE® and the After-School Time Period, contact:

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### ■ Resource Centre

Search our free online Resource Centre catalog, or order Books, DVDs, CDs and more at:

[www.spra.sk.ca/information](http://www.spra.sk.ca/information)

Supported by:



For more information, contact the Saskatchewan Parks and Recreation Association  
Phone: (306) 780-9231 Toll free: 1-800-563-2555 Email: [office@spra.sk.ca](mailto:office@spra.sk.ca) Website: [www.spra.sk.ca](http://www.spra.sk.ca)