



## Manager, Stadium Custodial Services

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*Do you thrive in a dynamic and challenging environment? Can you effectively plan, implement and motivate teams to deliver effective custodial services? Are you results orientated leader that takes pride in your work and is regarded as providing exceptional customer service?*

### **COMPANY PROFILE**

Regina is known for its generous, friendly people and rich community pride. Situated in the heart of the Queen City, Evraz Place (operated by The Regina Exhibition Association Limited) is one of the largest and most influential event complexes in the country. It is a centre of excellence for entertainment, business, sporting, recreational and cultural activities. Evraz Place boasts 1.2 million square feet of indoor space and close to 42 acres of usable outdoor trade show space. The organization hosts the majority of Regina's major events every year, including Canada's Farm Progress Show, Queen City Ex, Canadian Western Agribition, the Spring Home Show, the First Nations University of Canada Pow Wow and numerous concerts, major sporting events, trade shows and conventions. Evraz Place is home to the WHL's Regina Pats and, in 2017, will open the new Mosaic Stadium, which is the home of the Saskatchewan Roughriders.

EvrAZ Place is an important anchor within the tourism industry – provincially, nationally and internationally. It is one of the top tourist attractions in the province and continues to be one of the busiest event complexes in the country. The organization employs approximately 180 full-time and more than 900 part-time and casual employees. Evraz Place gives back to the community it serves through local education initiatives and as the largest employer of residents from the surrounding North Central Regina community.

### **OVERVIEW**

EvrAZ Place seeks a Manager, Stadium Custodial Services who will play a critical role in managing custodial requirements. This is a contract position up to two years. The Manager, Stadium Custodial Services is a member of Evraz Place's management team and works collaboratively with senior management, management, supervisors and leads to ensure planning, developing and implementing the Stadium Custodial Services business plan is aligned with the Stadium Operations strategic plan. This position is responsible for managing the daily operations of the custodial team of supervisors, leads, and custodians by establishing and implementing customer service standards and managing client expectations, planning, developing and managing the annual budget, monthly and quarterly forecasts and implementing expenditure controls. The Manager, Stadium Custodial Services is responsible for hiring, leading, coaching, directing, training and managing the custodial teams' performance to achieve goals, objectives and timely managing of employee labour relations and health and safety issues. The successful candidate will be required to work flexible shifts to ensure effective client service.

We offer competitive wages and attractive benefits and are part of a thriving community. For more information visit our website at [www.evrAZplace.com](http://www.evrAZplace.com). Submit resumes by to Human Resources, PO Box 167, Regina, SK, S4P 2Z6, Fax: 306-781-9342, E-mail: [jobs@evrazplace.com](mailto:jobs@evrazplace.com) by March 21, 2017 at 4:30pm.

**Summary of Duties:**

Reporting to the Director, Mosaic Stadium, the Manager, Stadium Custodial Services plays a critical role in managing custodial requirements at Evraz Place. The Manager, Stadium Custodial Services is a member of Evraz Place's management team and works collaboratively with senior management, management, supervisors and leads to ensure planning, developing and implementing the Stadium Custodial Services business plan is aligned with the Stadium Operations strategic plan. This position is responsible for managing the daily operations of the Custodial team of supervisors, leads, and custodians by establishing and implementing customer service standards and managing client expectations, planning, developing and managing the annual budget, monthly and quarterly forecasts and implementing expenditure controls. The Manager, Stadium Custodial Services is responsible for hiring, leading, coaching, directing, training and managing the custodial teams' performance to achieve goals and objectives and timely managing of employee labour relations and health and safety issues. The successful candidate will be required to work flexible shifts to ensure effective client service results.

**Education and Experience:**

- Bachelor's degree in a related field, or a combination of relevant education, training and experience.
- WHMIS certification;
- Minimum of five years' work experience in custodial-related fields, with three to five years' experience in a management position.
- Experience in managing budgets and scheduling of staff.
- Experience working in a unionized environment is preferred.

**Knowledge, Skills and Abilities**

- Knowledge of safety rules and regulations applicable to the operation of equipment and performance of custodial duties; Hazardous Materials Waste Management; WHMIS.
- Knowledge of the proper use of cleaning supplies and equipment.
- Excellent leadership skills with a proven ability to lead and motivate team members.
- Proven decision-making and analytical skills for budget development, along with a strong financial acumen.
- Excellent written and verbal communication skills.
- Proficiency in managing multiple, complex priorities within demanding timeframes.
- Strong organizational, planning, and multi-tasking skills with attention to detail.
- Computer proficiency required, including advanced Excel, Word & Outlook.

**Management Core Competencies:** Holding Staff Accountable, Team Leadership, Results Orientation, Initiative, Influencing Others, and Fostering Teamwork

The successful candidate must also possess and maintain a satisfactory Criminal Record Check (CRC)