



## **Minutes of the**

### **Annual General Meeting of the Saskatchewan Parks and Recreation Association North Battleford, Saskatchewan – Don Ross Centre Friday, October 18, 2019**

#### **1. Call to order**

Coralie Bueckert, President, called the meeting to order at 12:30 p.m., immediately following the President's Luncheon. She welcomed those in attendance to the 2019 Saskatchewan Parks and Recreation Association (SPRA) Annual General Meeting (AGM).

Members were advised that their voting paddles were included in their nametags, and the meeting agenda was posted on the screen. Coralie noted that the agenda for today's meeting, and a copy of last year's Annual General Meeting Minutes, were sent to SPRA members on September 19, 2019. She explained that copies of these documents were also available at the registration desk.

Coralie referred to the SPRA's summarized financial statements on the back cover of the 2018-2019 SPRA Annual Report, which all delegates received in their information folder, and explained that the detailed financial statements had not been included in the annual report. She stated that copies of the detailed financial statements were also available at the registration desk and were sent out to SPRA members that requested them prior to the conference.

She requested that when making a motion, seconding a motion or speaking to any of the items on the agenda, individuals use the floor microphones and state their name and the name of the organization, or community, they are representing.

Coralie also acknowledged and extended appreciation to Murray Hidlebaugh for filling the role of Parliamentarian at this year's Annual General Meeting.

#### **2. Adoption of the 2019 Annual General Meeting Agenda**

Coralie explained that an election process for newly nominated members is not required at this year's AGM, therefore SPRA is proposing deletion of the following two agenda items:

- 11.1 Election results and
- 11.2 Motion to destroy ballots

She stated that with approval of these deletions, the AGM meeting agenda would be amended to read:

##### 11. Ratification of Officers and Directors

- 11.1 Recognition of and acknowledgement of outgoing board members

**19:10:18:01** Motion: Anne Weisgerber, South West District for Sport, Culture & Recreation/  
Agenda Chelsea Corrigan, Town of Nipawin  
That the 2019 Annual General Meeting Agenda be adopted, as amended to read:  
**11. Ratification of Officers and Directors**  
    **11.1 Recognition of and acknowledgement of outgoing board members**  
Carried

**3. Adoption of the 2018 Annual General Meeting Minutes**  
No errors or omissions were brought forward.

**19:10:18:02** Motion: Heidi Carl, Boys & Girls Clubs of Saskatoon/Crystal Clarke, Lakeland District for  
2018 AGM Sport, Culture and Recreation  
Minutes That the 2018 Annual General Meeting Minutes be adopted  
Carried

**4. Business arising from 2018 Annual General Meeting Minutes**  
There was no business arising from the 2018 Annual General Meeting Minutes.

**5. Report from President**  
Coralie provided a further reflection on the association's past year, as summarized in the President's message on the first page of the SPRA 2018-2019 Annual Report. She noted that this year's annual report highlights how we are working together to enhance the health and wellbeing of the people of Saskatchewan. There were no questions brought forth.

**19:10:18:03** Motion: Michael Ulriksen, City of Humboldt/Donna Johnston-Genest, Rivers West District for  
President's Sport, Culture & Recreation  
Report That the President's message, as included in the SPRA 2018-2019 Annual Report, be accepted  
Carried

**6. Adoption of Auditor's report and the June 2019 audited financial statements**  
Coralie advised that a copy of the June 30, 2019 summarized financial statements is included on the back cover of the SPRA 2018-2019 Annual Report. She noted that these statements were also reviewed at the Round Table session that was held on Thursday, October 17 and, as previously mentioned, copies of both the summarized and detailed financial statements – including the *Independent Auditor's Report* - were available at the registration desk.

There were no questions regarding the Auditor's letter to the SPRA Board or the June 2019 audited financial statements.

**19:10:18:04** Motion: Jesse McCabe, City of Regina/Chelsea Corrigan, Town of Nipawin  
Auditor's That the Auditor's report and the June 2019 audited financial statements be approved, as  
Report included in the SPRA 2018-2019 Annual Report  
Carried

**7. Appointment of Auditor for the 2019-2020 fiscal year**

Coralie advised that at the 2018 Annual General Meeting, KPMG LLP was appointed as SPRA Auditor for the period July 1, 2018 to June 30, 2019. She stated that, following their completion of the June 2019 Audit, the Board of Directors is now requesting that the membership appoint KPMG LLP as the SPRA Auditor for the period July 1, 2019 to June 30, 2020.

**19:10:18:05 Motion: Bethany Dick, Lakeland District for Sport, Culture and Recreation/Paul Keys, City of Yorkton**  
**Appointment of 2019-20 Auditor** **That the firm of KPMG LLP be appointed as auditors for the SPRA 2019-2020 fiscal year**  
**Carried**

**8. 2019-2020 Resolutions**

Coralie extended appreciation to Brian Harris for being in attendance to speak to the resolution submitted by the Saskatchewan Seniors Mechanism. She noted that copies of the resolution were available at the registration desk and the resolution has been posted on the screen.

Brian explained that Saskatchewan Seniors Mechanism, as the umbrella organization for 18 other organizations, has been working for the last couple of years on a strategy for positive aging in Saskatchewan. He noted that the process in development of a strategy included consultations and a survey to attain feedback from their members and stakeholders. He advised that a meeting has been held with the Minister responsible for seniors, which resulted in some progress forward – plus Saskatchewan Seniors Mechanism have made presentations on this topic to the Saskatchewan Urban Municipalities Association and a few other organizations.

Coralie thanked Brian for his presentation and advised that as per the resolution presented, there is a motion on the floor – moved by Saskatchewan Seniors Mechanism and seconded by the Duke of Edinburgh's International Award.

**19:10:18:06 Resolution** **Motion: Saskatchewan Seniors Mechanism/Duke of Edinburgh's International Award**  
**That the Saskatchewan Parks and Recreation Association call upon the Government of Saskatchewan to work with stakeholder groups to develop a comprehensive seniors strategy**  
**Carried**

**9. Other business**

No other business to address.

**10. Notice of motion(s)**

No other motions were presented.

**11. Ratification of Officers and Directors**

Coralie introduced the 2018-2019 Saskatchewan Parks and Recreation Association Board of Directors and thanked them for their commitment to our organization this past year. She also recognized and expressed appreciation for the efforts of the staff over the past year, as committed and competent professionals that are dedicated to serving SPRA's membership.



Coralie noted that on March 29, 2019, a request for nominations was sent out to all SPRA active members. She explained that the SPRA Board Development Committee obtained information regarding potential candidates for vacant positions and nominations closed at 12:00 Midnight on Thursday, May 30, 2019.

On behalf of the SPRA Board of Directors, Coralie thanked all of the 2019 nominees and those organizations that nominated them, and advised that this year, pending ratification by the membership, three (3) positions were filled by acclamation - as follows:

- President – TJ Biemans
- Director for Cities – Jody Boulet
- Director for Towns – Jaime Helgason

**19:10:18:07** **Motion: Helen Obrigewitch, Lakeland District for Sport, Culture and Recreation/Angela Reddekopp, City of Martensville**

Ratification

**That the 2019-2020 election results be ratified for the following positions:**

- **President – TJ Biemans**
- **Director for Cities – Jody Boulet**
- **Director for Towns – Jaime Helgason**

**Carried**

Coralie advised that in response to three (3) vacant Director at Large positions – one (1) of them resulting from TJ Biemans resigning from his Director at Large position, to run for President at their June 17, 2019 Board of Directors Meeting – the Board made a motion to conduct a by-election, to ensure members were involved in the process. She noted that on June 27, 2019, all SPRA active members received a request for nominations for the three (3) vacant Director at Large positions – two (2) two-year term positions and one (1) one-year term position.

Coralie explained that in response to the three (3) vacant Director at Large positions, and as per the SPRA Constitution, the SPRA Board of Directors have appointed the following individuals to fill these vacancies, effective at the close of the current Annual General Meeting:

- Ken Ottenbreit – two-year Director at Large position
- Heidi Carl – two-year Director at Large position
- Jennifer Burgess – one-year Director at Large position

#### **11.1 Recognition and acknowledgement of outgoing board members**

Guylaine Green was called to the stage by Coralie and recognized for her six (6) years of service – from 2013-2019, as Director at Large on the SPRA Board of Directors. Coralie noted that in addition to sitting on numerous board committees – and representing SPRA at many functions – as a valued board member, Guylaine displayed commitment, dedication and enthusiasm – along with knowledge, skills and passion in meeting the needs of the people of Saskatchewan.

On behalf of the SPRA Board of Directors, Coralie presented a parting gift to Guylaine, in appreciation of her commitment to the Board and to recreation and parks.



Guylaine departed from the stage and TJ Biemans, incoming President, was called forward to recognize outgoing President, Coralie Bueckert.

TJ noted that Coralie joined the Board in 2012, as Director at Large – a position she served from 2012-2014 and from 2014-2016 – and although she was re-elected for a two-year term in 2016, she ran for and was elected as President of the Association in 2017. He advised of the numerous board committees that Coralie served on and in appreciation of her years of service as Director at Large on the SPRA Board of Directors, Coralie was called to the stage and presented with a parting gift.

TJ then recognized and expressed the association's appreciation of Coralie's leadership in serving as the association's President from 2017-2019. He noted that Coralie took her role very seriously. Along with continuing to serve on a number of board committees, and chairing board meetings, she represented SPRA at numerous functions. He advised that Coralie's accomplishments were extensive – including hiring of our CEO, Todd Shafer, leading the organization through development of the association's new 2019-2024 Strategic Plan and being instrumental in the signing of our new five-year Lottery License Agreement.

TJ stated that Coralie was constantly looking at ways to improve the organization and during her term as President, she also became involved at a national level – through her commitment to representing Saskatchewan as the Provincial/Territorial Partner for the Canadian Parks and Recreation Association (CPRA). He advised that Coralie became a valued member on the CPRA Board and her presentation at the SPRA Round Table was proof of her knowledge and commitment to our national counterpart.

TJ thanked Coralie and in appreciation, Coralie was presented with a glass gavel and stand and a framed print.

## **12. Adjournment**

Prior to adjournment of the 2019 Annual General Meeting, Coralie congratulated and introduced the 2019-2020 Board of Directors. She also thanked the Host Committee for organizing an excellent conference and wished everyone a safe trip home.

**19:10:18:08 Motion: Anne Weisgerber, South West District for Culture, Recreation & Sport Inc./Shelly Howe, City of Moose Jaw**

**That the 2019 Saskatchewan Parks and Recreation Association Annual General Meeting adjourn at 12:43 p.m.**

**Carried**