

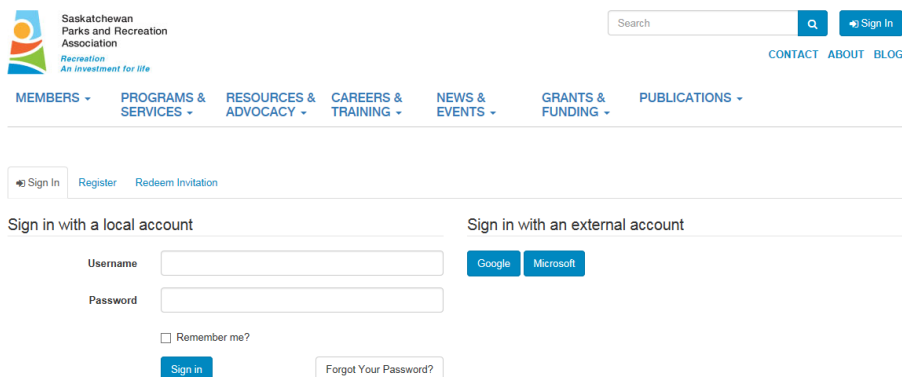
Google and Microsoft Member Login Assistance

For security purposes, a login is required to access many functions of the SPRA website including:

- Update your contact information
- Conference and Event Registrations
- Membership and Fitness Certification Renewals
- SPRA Forums

To create your login, please follow the steps below:

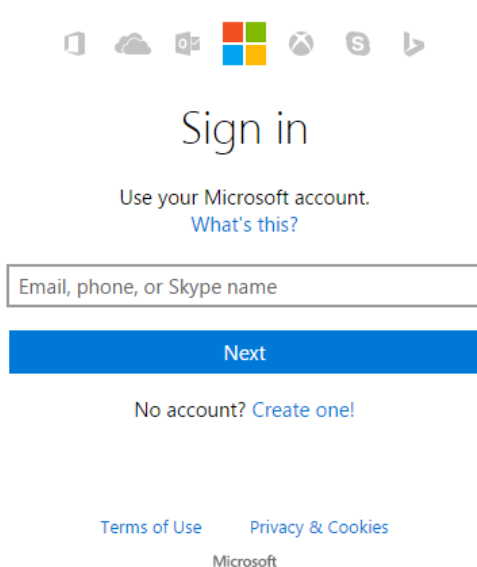
1. On the Sign In page, click either Google or Microsoft.



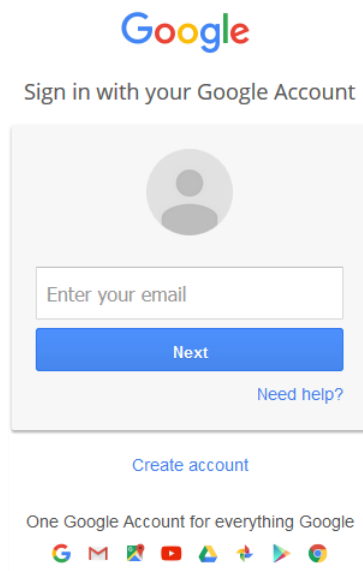
The screenshot shows the website's header with the logo, a search bar, and a 'Sign In' button. Below the header is a navigation menu with links for MEMBERS, PROGRAMS & SERVICES, RESOURCES & ADVOCACY, CAREERS & TRAINING, NEWS & EVENTS, GRANTS & FUNDING, and PUBLICATIONS. The main content area features a 'Sign In' button and links for 'Register' and 'Redeem Invitation'. There are two sections: 'Sign in with a local account' with fields for Username and Password, a 'Remember me?' checkbox, and a 'Sign in' button; and 'Sign in with an external account' with 'Google' and 'Microsoft' buttons.

2. Click on *No Account? Create one!* (Microsoft) or *Create account* (Google)

Note: If using your own email address (me@sasktel.net), you **do not** need to have/create a Hotmail/Outlook/Live or Gmail address to create an account.



The screenshot shows the Microsoft sign-in page. At the top are icons for various services. The main heading is 'Sign in' with the instruction 'Use your Microsoft account.' and a link 'What's this?'. Below is a text input field for 'Email, phone, or Skype name' and a blue 'Next' button. At the bottom, there is a link 'No account? Create one!' and footer links for 'Terms of Use' and 'Privacy & Cookies'.



The screenshot shows the Google sign-in page. At the top is the Google logo. The heading is 'Sign in with your Google Account' with a user profile icon. Below is a text input field for 'Enter your email' and a blue 'Next' button. At the bottom, there is a link 'Need help?' and a link 'Create account'. The footer includes the text 'One Google Account for everything Google' and icons for various Google services.

3. Fill out the form and follow the steps requesting you to verify your account

Create your Google Account

One account is all you need
One free account gets you into everything Google.



Take it all with you
Switch between devices, and pick up wherever you left off.



Name

First Last

You can't leave this empty.

Choose your username

@gmail.com

Create a password

Confirm your password

Birth day

Month Day Year

Gender

I am...

Mobile phone

Your current email address

Location

Canada

[Next step](#)

[Learn more about why we ask for this information.](#)



Create an account

You can use any email address as the user name for your new Microsoft account, including addresses from Outlook.com, Yahoo! or Gmail. If you already sign in to a Windows PC, tablet, or phone, Xbox Live, Outlook.com, or OneDrive, use that account to [sign in](#).

First name Last name

User name

[Get a new email address](#)

Password

8-character minimum; case sensitive

Reenter password

Country/region

Canada

Birthdate

Month Day Year

Gender

Select...

Help us protect your info

Your phone number helps us keep your account secure.

Country code

United States (+1)

Phone number

Before proceeding, we need to make sure a real person is creating this account.



Enter the characters you see

Send me promotional offers from Microsoft. You can unsubscribe at any time.

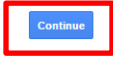
Clicking Create account means that you agree to the [Microsoft Services Agreement](#) and [privacy and cookies statement](#).

[Create account](#)

Welcome!

Your new email address is spradatabase@gmail.com



Thanks for creating a Google Account. Use it to subscribe to channels on YouTube, video chat for free, save favorite places on Maps, and lots more.



Click Continue

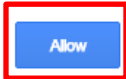
SPRA would like to:

 View your email address 

 View your basic profile info 

By clicking Allow, you allow this app and Google to use your information in accordance with their respective terms of service and privacy policies. You can change this and other [Account Permissions](#) at any time.

Deny



Click Allow



Let this app access your info?

www.spra.sk.ca

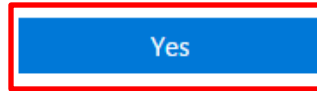
SPRAProd needs your permission to:



Access your email addresses

SPRAProd will be able to see the email addresses in your profile.

You can change these [application permissions](#) at any time in your account settings.



[Terms of Use](#)

[Privacy & Cookies](#)

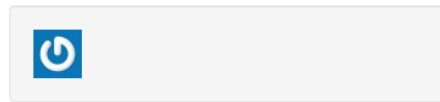
[Sign out](#)

Microsoft

Click Yes

4. You will be redirected to your Profile page. Please fill out your contact information and click Update.

Profile



Please modify any information that is not correct and click the update account button

i Your email requires confirmation.

[Confirm Email](#)

- Profile**
- My Registered Events
- My Registered Conferences
- My Membership Status
- Facilities
- Forums

- Security**
- Set Password
- Change Email **i**
- Manage External Authentication

Your Information

Salutation

First Name *

Last Name *

Business Phone

Home Phone

Mobile Phone

Fax

E-mail *

Address 1: Street 1

Address 1: Street 2

Address 1: Street 1

Address 1: Street 2

City

Province

Postal Code

Aboriginal

No Yes

Aboriginal Declare

Preferred Dietary Needs

[Update](#)