



## Minutes of the

### **Annual General Meeting of the Saskatchewan Parks and Recreation Association (SPRA) GoToWebinar Platform Tuesday, October 18, 2022 at 1 p.m.**

#### **1. Call to Order**

Jody Boulet, President, welcomed everyone to the 2022 SPRA Annual General Meeting (AGM).

Jody acknowledged the special guests from the Ministry of Parks, Culture and Sport – The Honourable Minister Laura Ross and Tracy Morey, and from SPRA’s Lottery Partners – Curtis Markewich, Administration Manager at Sask Sport and Dean Kush, CEO of SaskCulture. He also welcomed the 2021-2022 SPRA Board of Directors and past Board of Directors.

Jody thanked Murray Hidlebaugh, past President, for filling the role of Parliamentarian again this year.

Jody called the meeting to order at 1:01 p.m.

Jody referred to and read the following.

The Saskatchewan Parks and Recreation Association would like to acknowledge that our programs, services and support reach lands covered by Treaties 2, 4, 5, 6, 8 and 10, the Traditional Territories of the Cree, Dakota, Dene, Lakota, Nakota and Saulteaux peoples, and homeland of the Métis.

This land has been part of the lives of Indigenous peoples long before our organization existed and will continue to be for many more years to come. We extend our gratitude to those who have called this ancestral land home for generations, and whose histories, languages and cultures continue to influence our communities.

We respect and honour the Treaties, reaffirm our relationships with one another, and move forward together in the spirit of truth, reconciliation and collaboration.

We are all Treaty people.

Members were advised that digital copies of the agenda and the 2021 AGM minutes were sent to all SPRA members on August 31. The meeting documents, including the summarized financial statements, are available on the SPRA website or in the handouts dropdown menu in the GoToWebinar control panel.

Members were also advised that the [2021-2022 Annual Report](#) is available on the SPRA website or in the handouts dropdown menu in the GoToWebinar control panel and that the Annual Report includes the summarized financial statements on the back page.



Detailed financial statements have not been included in the Annual Report but have been forwarded to those SPRA members that requested them prior to the AGM. Members were also notified that if they want to receive the detailed financial statements, they should contact the office after the meeting's conclusion.

Jody acknowledged SPRA having the privilege of contributing to recreations impact on the quality of life for people in Saskatchewan and, along with SPRA's partners - Sask Sport and SaskCulture, he thanked the Government of Saskatchewan for their continued support for the sport, culture and recreation sector in the province through the signing of the Lottery License Agreement. Through this agreement, proceeds from Sask Lotteries are dedicated to sport, culture and recreation organizations to benefit communities throughout the province.

The Honourable Laura Ross, Minister of Parks, Culture and Sport and the Minister responsible for the Status of Women, brought greetings on behalf of the Government of Saskatchewan.

Leanne Schinkel, SPRA Consultant - Strategy and Policy, confirmed quorum for the meeting, identifying 55 members and 28 observers. She also provided instruction on how to participate in the virtual meeting, requested each participant sign in for attendance and explained motions and voting procedures. See the attached list of registrants.

## **2. Adoption of the 2022 Annual General Meeting Agenda**

**22:10:18:01**  
Agenda

### **Motion:**

**That the 2022 Annual General Meeting Agenda be adopted, as presented**

**Moved by: City of Weyburn (Andrew Crowe)**

**Seconded by: Harvest Community Inc. (Nadine Zetti)**

**Carried**

## **3. Adoption of the 2021 Annual General Meeting Minutes**

No errors or omissions were brought forward.

**22:10:18:02**  
2021 AGM  
minutes

### **Motion:**

**That the 2021 Annual General Meeting minutes be adopted, as presented**

**Moved by: Lakeland District for Sport, Culture and Recreation (Helen Meekins)**

**Seconded by: Rivers West District for Sport, Culture & Recreation Inc. (Donna Johnston-Genest)**

**Carried**

## **4. Business Arising from the 2021 Annual General Meeting Minutes**

There was no business arising from the 2021 Annual General Meeting minutes.

## **5. Report from the President**

Jody Boulet provided a report on the Association's past fiscal year. He noted 2021-2022 was a year of renewed strategic focus for SPRA. He highlighted how SPRA has been working strategically to fulfill the Association's core vision – to contribute to recreations' impact on the quality of life for the people of Saskatchewan. To view the Annual Report, click [here](#).



**22:10:18:03**  
President's  
Report

**Motion:**

**That the President's message, as included in the SPRA 2021-2022 Annual Report, be accepted**

**Moved by: Saskatchewan Association of Recreation Professionals (Guylaine Green)**

**Seconded by: South West District for Culture, Recreation and Sport (Elizabeth Heatcoat)**

**Carried**

**6. Adoption of the Auditor's Report and the June 30, 2022 Audited Financial Statements**

Jody called upon Mark Sather, Finance and Administration Manager, to deliver the 2021-2022 Financial Report to the membership.

KPMG reported a clean audit report. This was the 5<sup>th</sup> year KPMG conducted an audit for SPRA and the organization continues to be satisfied with KPMG's performance.

Mark highlighted 2021-2022 as another good year with an overall surplus of \$275,343. Assets increased by \$323,000 from last year, mainly in the Unrestricted Fund Investments line. This increase was a result of the surplus of \$275,000 and an increase in liabilities of \$48,000. Current liabilities increased \$48,000 compared to the prior year, mainly in the Grants Payable to Funders line. The General fund increased by \$275,000, which matches the surplus on the Statement of Operations. Restricted Net Assets were unchanged.

On the Statement of Operations side, revenues included funding from Sask Lotteries Trust Fund (SLTF) and Community Rink Affordability Grant (CRAG) from the Ministry of Parks, Culture and Sport – both consistent with prior year. Self-generated funding increased \$72,000 in registrations thanks to training and events offered throughout the year.

Program services expenses were up \$166,000, including event costs, Members Initiative Grants and June is Recreation & Parks Month (JRPM) Grants to members and communities and the Park Pass Lending Program.

Field Services expenses were down \$220,000 due to a staff vacancy and some changes to District funding grant.

The 2021-2022 net surplus of \$275,000 was added to the General Reserve Fund and was achieved as increase in non-lotteries revenues and savings in labour and travel expenditures.

There were no questions brought forward.

Jody advised that a copy of the summarized financial statements was included in the Annual Report and in the handouts tab in the GoToWebinar control panel. Detailed Audited Financial statements are available to those members who request them.



**22:10:18:04**

Auditor's  
Report

**Motion:**

**That the Auditor's Report and the June 30, 2022 Audited Financial Statements be approved, as presented**

**Moved by: South East Sport, Culture & Recreation District (Joni Hagen)**

**Seconded by: Lakeland District for Sport, Culture and Recreation (Lyle Campbell)**  
**Carried**

**7. Appointment of the Auditor for the 2022-2023 Fiscal Years**

**22:10:18:05**

Appointment of  
Auditor  
2022-2023

**Motion:**

**That the firm of KPMG LLP be appointed as Auditor for the SPRA 2022-2023 fiscal year**

**Moved by: City of Yorkton (Darcy McLeod)**

**Seconded by: Prairie Central District for Sport, Culture and Recreation (Stephanie Cuddington)**  
**Carried**

**8. 2021-2022 Resolutions**

No resolutions were received.

**9. Other Business**

No other business to address.

**10. Notice of Motions**

No other motions were presented.

**11. Ratification of Officers and Directors**

**11.1 2022-2023 SPRA Board of Directors Election Results**

Jody introduced the 2021-2022 SPRA Board of Directors and thanked them for their commitment to the organization over this past year. He also recognized the efforts of the SPRA staff. He noted that the SPRA staff team is a passionate, committed and talented group of professionals who work hard everyday to serve the people of Saskatchewan.

A request for Board of Director nominations was sent out to all SPRA Active members on April 1, 2022. The Board extended the deadline for nominations to close at 12 midnight on June 30, 2022, following practice established during the pandemic.

Jody thanked all the 2022 nominees and the organizations who nominated them.

Four Board of Director positions were up for nomination – each for a two-year term, from October 2022 to 2024. The positions were:

- Director for the North
- Director for Villages
- Director at Large – two positions

Jody announced that two positions were filled by acclamation, pending ratification by the membership. The following Directors will be joining the 2022-2023 SPRA Board of Directors:

- Nick Daigneault - Director for the North



- Josh Davidson - Director for Villages

He advised there were three nominees for the two Director at Large positions, in alphabetical order:

- Skylar Antoniuk
- Keith Comstock
- Dean Dodge

Jody thanked SPRA past president Dawna Nielson for serving as scrutineer. He announced the successful candidates for the Director at Large positions were Skylar Antoniuk and Dean Dodge and called upon the membership to ratify the election results and appointments to the 2022-2023 Board of Directors.

- Nick Daigneault – Director for the North
- Josh Davidson – Director for Villages
- Skylar Antoniuk – Director at Large
- Dean Dodge – Director at Large

**22:10:18:06**  
Election  
Results

**Motion: That the membership ratify the election results and the 2022-2023 appointments to the SPRA Board of Directors**  
**Moved by: City of Yorkton (Julia Schofer)**  
**Seconded by: City of Weyburn (Andrew Crowe)**  
**Carried**

Jody congratulated the newly elected and appointed Board members.

### **11.2 Motion to Destroy Ballots**

Jody requested a motion to destroy the ballots from the 2022-2023 Board of Directors election.

**22:10:18:07**  
Destroy  
Ballots

**Motion: That the 2022-2023 ballots be destroyed**  
**Moved by: Harvest Community Inc. (Nadine Zettl)**  
**Seconded by: Prairie Central District for Sport, Culture and Recreation (Stephanie Cuddington)**  
**Carried**

### **11.3 Recognition and Acknowledgement of Outgoing Board Members**

Jody acknowledged that there were three outgoing Board members following this AGM: Tonia Logan, Taylor Morrison and Jennifer Burgess. He shared a few words of thanks to Tonia, Taylor and Jennifer for their dedication and years of service to the Board.

## **12. Adjournment**

**22:10:18:08**  
Adjournment

**Motion: That the 2022 Saskatchewan Parks and Recreation Association Annual General Meeting adjourn at 1:39 p.m.**  
**Moved by: City of Yorkton (Darcy McLeod)**  
**Seconded by: Rivers West District for Sport, Culture & Recreation Inc. (Donna Johnston-Genest)**  
**Carried**



## 2022 SPRA Annual General Meeting

Start date: October 18, 2022  
 Start time: 1:01 p.m.  
 Duration: 38 minutes

Number voting delegates: 55  
 Number attended: 83

### SPRA Annual General Meeting Attendee Report

Last Name	First Name	Organization	Voting Delegate	Membership Type
Marshall	Shannon	City of Melfort	Yes	Community
Blais	Derek	City of Moose Jaw	Yes	Community
Osmachenko	Scott	City of Moose Jaw	Yes	Community
Olsen	Curtis	City of prince albert	Yes	Community
Vance	Bruce	City of Prince Albert	Yes	Community
Yeaman	Timothy	City of Prince Albert	Yes	Community
Eirich	Russell	City of Regina	Yes	Community
Melnyk	Roxane	City of Saskatoon	Yes	Community
Christensen	Kristen	City of Saskatoon	Yes	Community
Spelay	Darren	City of Saskatoon	Yes	Community
Bueckert	Coralie	City of Warman	Yes	Community
Crowe	Andrew	City of Weyburn	Yes	Community
Schofer	Julia	City of Yorkton	Yes	Community
McLeod	Darcy	City of Yorkton	Yes	Community
Neault	Lori	Delisle & District Recreation Association Inc.	Yes	Community
Helgason	Jaime	Foam Lake and District Leisure Services Board	Yes	Community
Dyck	Marcus	Pense Rec Board	Yes	Community
Goodsman	Tacey	Recreation Director	Yes	Community
Crowdis	Andrea	Resort Village of Candle Lake	Yes	Community
Paridaen	Renea	Town of Churchbridge	Yes	Community
Braun	Lisa	Town of Hepburn / Hepburn Parks and Recreation	Yes	Community
Seckinger	Derek	Town of Nipawin	Yes	Community
Caswell	Stephanie	Town of Regina Beach	Yes	Community
McEachern	Tonya	Town of Rosthern	Yes	Community
Murfitt	Chelsea	Town of Watrous	Yes	Community
Clarke	Crystal	Lakeland District for Sport, Culture & Recreation	Yes	District
Campbell	Lyle	Lakeland District for Sport, Culture and Recreation	Yes	District
McLeod	Wendy	Parkland Valley Sport Culture and Recreation District	Yes	District
Johnson	Chelsey	Parkland Valley Sport, Culture and Recreation District	Yes	District
Cuddington	Stephanie	Prairie Central District For Sport Culture And Recreation	Yes	District
Tymoruski	Cyntha	Rivers West District	Yes	District
Mills Midgley	Bonnie	Rivers West District for Sport Culture and Recreation	Yes	District
Johnston-Genest	Donna	Rivers West District for Sport, Culture & Recreation Inc.	Yes	District
Hagen	Joni	South East Sport, Culture & Recreation District	Yes	District
Saas	Christie	South West District	Yes	District
Heatcoat	Elizabeth	South West District Culture, Recreation, and Sport	Yes	District
Ronovsky	Brennen	South West District for Culture Recreation & Sport	Yes	District
Petrowsky	Richard	Air Cadet League of Canada, Saskatchewan Provincial Committee	Yes	PRA
Johnson	Lyle	Army Cadet League of Canada (Sask Branch)	Yes	PRA
Matthew	Edrea	Army Cadet League of Canada (Sask)	Yes	PRA
Moran	Margaret	ASUPCA Association of Saskatchewan Urban Parks and	Yes	PRA

Ashby	Debra	Bengough Municipal Parks, Recreation & Cultural	Yes	PRA
Bates	Christian	Canadian Red Cross	Yes	PRA
Zettl	Nadine	Harvest Community Inc.	Yes	PRA
Leidl	Reg	PHE Saskatchewan	Yes	PRA
Schick	Holly	Sask Seniors Mechanism	Yes	PRA
Meed	John	Saskatchewan All Terrain Vehicle Association	Yes	PRA
Green	Guylaine	Saskatchewan Association of Recreation Professionals	Yes	PRA
Epp	Holly	Saskatchewan Camps Association	Yes	PRA
Switzer	Leah	Saskatchewan Snowmobile Association	Yes	PRA
Gruell	Donna	Saskatchewan Square and Round Dance Federation	Yes	PRA
Ermel	Nanette	The Canadian National Institute for the Blind (CNIB)	Yes	PRA
Dabski	Terry	The Navy League of Canada- Saskatchewan Division	Yes	PRA
Cook	Tenyll	St. Brieux Regional Park and Golf Course	Yes	Reg/urb Parks
Williams	Julianne	Thomson Lake Regional Park	Yes	Reg/urb Parks
Markewich	Curtis	Sask Sport	No	Global
McLellan	Travis	Ministry of Parks, Culture and Sport	No	Government of Sask
Morey	Tracy	Ministry of Parks, Culture, and Sport	No	Government of Sask
Antoniuk	Skylar	Delegate for election	No	Observer
Hidlebaugh	Murray	SPRA	No	Parliamentarian
Comstock	Keith	Sask Association of Recreation Professionals	No	PRA
Carl	Heidi	BGC Saskatoon	No	SPRA Board
Kent	Amy	City of Regina	No	SPRA Board
Burgess	Jennifer	City of Saskatoon	No	SPRA Board
Dodge	Dean	Saskatoon YMCA	No	SPRA Board
Hall	Larry	SPRA	No	SPRA Board
Corrigan	Chelsea	Town of Nipawin	No	SPRA Board
Schinkel	Leanne	SPRA	No	SPRA Staff
Davis	Jaclyn	SPRA	No	SPRA Staff
House	Karen	SPRA	No	SPRA Staff
Exelby	Andrew	SPRA	No	SPRA Staff
Firnesz	John	SPRA	No	SPRA Staff
Gallagher	Dan	SPRA	No	SPRA Staff
McConnell	Clint	SPRA	No	SPRA Staff
Michaluk	Kelsey	SPRA	No	SPRA Staff
Bailey	Kerry	SPRA	No	SPRA Staff
Mckinnon	Maeve	SPRA	No	SPRA Staff
Doerksen	Chantel	SPRA	No	SPRA Staff
Loshka	Kacie	SPRA	No	SPRA Staff
Chepil	Chris	SPRA	No	SPRA Staff
Boulding	Rob	SPRA	No	SPRA Staff
Shafer	Todd	SPRA	No	SPRA Staff
Monks	Ryan	SPRA	No	SPRA Staff