

## Town of Nipawin, Cemetery Seasonal Labourer (1)

**Reporting to the Director of Parks and Recreation under the direct Supervision of the Arena/Facilities Foreman, the Cemetery Seasonal Labourer will perform duties as required in the following areas:**

This position is responsible to perform general maintenance of all three cemeteries (Mabel Hill, Ravine Bank and Woodlawn) including grass cutting, pruning of small trees or shrubs, grading and levelling of soil and seeding or sod. The position is also responsible for general maintenance, repairs and inspection of monuments and graves. At times, the Cemetery Seasonal Labourer may be required to fulfil duties outside the cemetery including watering flowers, weeding flower beds, and landscaping.

### **DUTIES:**

1. Prepare graves and maintain cemetery grounds: Locate grave site according to section, lot, and plot numbers, and mark areas to be excavated.
2. Remove sod from gravesite, using shovel.
3. Dig grave to specified depth, using pick and shovel or backhoe.
4. Turf Maintenance (grass cutting, fertilizing, etc.)
5. Weed wacking at each of the three cemeteries around monuments, etc.
6. Pruning shrubs, trimming trees.
7. Remove leaves and grass clippings and other debris from graves.
8. Other general labour duties as assigned by the foreman

**WAGES:** as per Union Contract  
January 1, 2017, seasonal wage range - \$18.62-\$23.47

**BENEFITS:** Union Dues - .85%  
\$10,000 - Life/Accidental Death & Dismemberment  
\$10,000 - Life Insurance

**WORK DAYS:** 7:00 am - 4:00 pm (May - October)

**SICK:** accumulate 1 ¼ days per month

**PENSION:** 8.15%  
Matched by the Town of Nipawin  
Defined Benefit Plan

**VACATION:** paid out

**DRIVER'S LICENCE:** Must have current Class 5 Driver's License

**POLICE CHECK:** The successful candidate will be required to complete a Police Record Check (working with vulnerable persons) prior to commencement of employment.

### **SUBMISSION OF APPLICATIONS/RESUMES**

Applications/Resumes for all of the positions described above will be accepted by the undersigned up to **Monday, April 3<sup>rd</sup>, 2017**. (Only those considered for employment will be contacted).

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