

Memorandum

To: Saskatchewan Parks and Recreation Association members

From: Kacie Loshka, SPRA Consultant - Grants and Funding

Date: November 22, 2019

Re: Call for Nominations – Recreation Section Review Committee one (1) Director at Large Positions

Saskatchewan Parks and Recreation Association (SPRA) is accepting nominations for a Provincial Recreation Association (PRA) representative on the Recreation Section Review Committee (RSRC). This committee is responsible for adjudicating annual funding applications and follow up reports of PRAs.

To nominate an individual to sit on the Recreation Section Review Committee as Director at Large, complete the enclosed Nomination Form and email, fax or mail it, along with a brief résumé of the nominee, to the SPRA office on or before **January 17, 2020**.

If you are considering nominating an individual for a Director at Large position, please review the following guidelines:

- Committee members cannot be employees of any Provincial Recreation Association or a Sport, Culture and Recreation District. A volunteer of the organization is needed.
- An organization can only have one (1) representative on the Committee at any given time.
- The Committee term is two (2) years in length, September 2019 to August 2021.
- Committee members will be requested to attend one (1) in person meeting November 2020 (this meeting may be up to three (3) days in duration). The four (4) other annual meetings will be conference calls (approximately one (1) hour per call).
- The individual being nominated should have basic computer knowledge and skills.

If multiple nominations are received an election will take place via e-mail ballot. If you have any questions please contact Kacie Loshka, SPRA Consultant – Grants and Funding, at (306) 780-9261, or toll free at 1-800-563-2555.

Attachments (2): Nomination Form and RSRC Terms of Reference

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