



## Minutes of the

### **Annual General Meeting of the Saskatchewan Parks and Recreation Association (SPRA) GoToWebinar Platform Tuesday, October 24, 2023 at 1 p.m.**

#### **1. Call to Order**

Jody Boulet, President, welcomed everyone to the 2023 SPRA Annual General Meeting (AGM).

Jody acknowledged the special guests from the Ministry of Parks, Culture and Sport – The Honourable Minister Laura Ross and Tracy Morey, Executive Director of the Sport, Culture and Recreation Branch, and from SPRA’s Lottery Partners – Curtis Markewich, Sask Sport Administration Manager and Dean Kush, SaskCulture CEO. Jody also welcomed the 2022-2023 SPRA Board of Directors and past Board of Directors.

Jody thanked Murray Hidlebaugh, past President, for filling the role of Parliamentarian again this year.

Jody called the meeting to order at 1:04 p.m.

Jody referred to and read the following land acknowledgement:

The Saskatchewan Parks and Recreation Association would like to acknowledge that our programs, services and support reach lands covered by Treaties 2, 4, 5, 6, 8 and 10, the Traditional Territories of the Cree, Dakota, Dene, Lakota, Nakota and Saukteaux peoples, and homeland of the Métis.

The land we call Saskatchewan has been part of the lives of Indigenous peoples long before our organization existed and continues to be now and into the future. We are grateful to those who have called this ancestral land home for generations, and whose histories, languages and cultures continue to influence our communities.

We respect and honour the Treaties, reaffirm our relationships with one another, and move forward together in the spirit of truth, reconciliation and collaboration.

We are all Treaty people.

Members were advised that digital copies of the agenda and the 2022 AGM minutes were sent to all SPRA members on August 31. The meeting documents, including the summarized financial statements, and the 2022-2023 Annual Report are available on the SPRA website and in the GoToWebinar control panel.



Summarized financial statements are included on the back page of the Annual Report. Detailed financial statements have been forwarded to those SPRA members that requested them prior to the AGM. Members who want to receive the detailed financial statements should contact the office following the meeting.

Jody acknowledged that at SPRA, we have the privilege of contributing to recreation's impact on quality of life for people in Saskatchewan. He thanked the Government of Saskatchewan for their continued support for the sport, culture and recreation sector in the province through the signing of the Lottery License Agreement. Through this agreement, proceeds from Sask Lotteries are dedicated to sport, culture and recreation organizations to benefit communities throughout the province.

Leanne Schinkel, SPRA Strategy and Policy Consultant provided instruction on how to participate in the virtual meeting, requested each participant sign in for attendance, and explained motions and voting procedures. See the attached list of registrants.

## 2. Adoption of 2023 Annual General Meeting Agenda

23:10:24:01

Agenda

### Motion:

**That the 2023 Annual General Meeting Agenda be adopted, as presented**

**Moved by: Navy League of Canada Sask Division (Terry Dabski)**

**Seconded by: Saskatchewan All Terrain Vehicle Association Inc (John Meed)**

**Carried**

## 3. Adoption of 2022 Annual General Meeting Minutes

No errors or omissions were brought forward.

23:10:24:02

2022 AGM

Minutes

### Motion:

**That the 2022 Annual General Meeting minutes be adopted as presented**

**Moved by: City of Yorkton (Julia Schofer)**

**Seconded by: Pense Recreation Board (Marcus Dyck)**

**Carried**

## 4. Business Arising from the 2022 Annual General Meeting Minutes

There was no business arising from the 2022 Annual General Meeting minutes.

## 5. Report from President

Jody Boulet provided a summary of the President's Message on the Association's past fiscal year. To view the Annual Report, including the full President's Message, click [here](#).

23:10:24:03

President's

Report

### Motion:

**That the President's Message, as included in the SPRA 2022-2023 Annual Report, be accepted as presented**

**Moved by: Arm Cadet League of Canada (Saskatchewan) Inc (Tina Bird)**



**Seconded by: Lakeland District for Sport, Culture and Recreation (Helen Meekins)**  
**Carried**

**6. Adoption of Auditor's Report and the June 2023 Audited Financial Statements**

Jody called upon Mark Sather, Finance and Administration Manager, to deliver the 2022-2023 Financial Report to the membership.

KPMG reported a clean audit report for the 2022-2023 fiscal year. This was the sixth year KPMG conducted an audit for SPRA and the organization continues to be satisfied with KPMG's performance.

Mark highlighted that assets increased by \$242,000 from last year, mainly in the Unrestricted Fund Investments line. This increase was a result of the surplus and a decrease in liability. Current liabilities decreased by \$86,000 compared to the prior year, this is mainly in the Grants Payable to Funders line. The General fund increased by \$328,000, which matches the surplus on the Statement of Operations. Restricted Net Assets were unchanged.

On the Statement of Operations, under our Saskatchewan Lotteries Trust Fund Grant, there is an increase of \$212,000 for Program Initiatives. For Self-generated interest revenues are up \$170,000 and this is mainly due to the increases in the Bank of Canada interest rates.

Program services expenses were up primarily due to an increase in grants out to members and communities. Program Initiatives are balanced with our Program Initiatives funding with the Saskatchewan Lotteries Trust Fund.

The 2022-2023 net surplus of \$328,000 was added to the General Reserve Fund and was achieved as increase in non-lotteries revenues and savings in labour expenses.

**23:10:24:04**

Auditor's  
Report

**Motion:**

**That the Auditor's Report and the June 30, 2023 Audited Financial Statements be approved, as received**

**Moved by: City of Yorkton (Taylor Morrison)**

**Seconded by: Rivers West District for Sport, Culture & Recreation Inc (Donna Johnston-Genest)**

**Carried**

**7. Appointment of Auditor for the 2023-2024 fiscal year**

The SPRA Board of Directors has been very satisfied with the thorough approach taken to audit the SPRA financial records and are recommending appointment of KPMG LLP to conduct the 2023-2024 Audit.



**23:10:24:05**  
Appointment  
of Auditor

**Motion:**

**That the firm of KPMG LLP be appointed as Auditor for the SPRA 2023-2024 fiscal year**

**Moved by: Town of Foam Lake – Foam Lake Leisure Services Board (Jamie Helgason)**

**Seconded by: Parkland Valley Sport, Culture & Recreation District (Chelsey Johnson)**

**Carried**

**8. 2023-2024 Resolutions**

No resolutions were received.

**9. Other Business**

No other business to address.

**10. Notice of Motion(s)**

No other motions were presented.

**11. Ratification of Officers and Directors**

**11.1 2023-2024 SPRA Board of Directors Election Results**

Jody introduced the 2022-2023 SPRA Board of Directors and thanked them for their commitment to the organization over this past year. Jody also recognized the efforts of the SPRA staff. He noted that the SPRA staff team is a passionate, committed, and talented group of professionals who work hard everyday to serve the people of Saskatchewan.

A request for Board of Director nominations was sent out to all SPRA Active members on April 1, 2023. The Board extended the deadline for nominations to close at 12 midnight on June 30, 2023.

Jody thanked all the 2023 nominees and the organizations who nominated them. Jody thanked SPRA past president Dawna Nielson for serving as scrutineer again this year.

Five director positions were up for nomination – each for a two-year term, from October 2023 to 2025. The positions were:

- President
- Director for Cities
- Director for Towns
- Director at Large – two positions



Jody announced that two positions were filled by acclamation, pending ratification by the membership. The following Directors will be joining the 2023-2024 SPRA Board of Directors:

- Larry Hall – Director at Large
- Heidi Carl – Director at Large

He advised there were two nominees for the position of President:

- TJ Biemans
- Darcy McLeod

Jody advised the successful candidate for the position of President was Darcy McLeod.

He advised there were three nominees for the position of Director for Cities:

- Derek Blais
- Amy Kent
- Julia Schofer

Jody advised the successful candidate for the position of Director for Cities was Derek Blais.

He advised there were two nominees for the position of Director for Towns:

- Chelsea Corrigan
- Kelly Skotnitsky

Jody advised the successful candidate for the position of Director for Towns was Chelsea Corrigan.

He called upon the membership to ratify the election results and appointments to the 2023-2024 Board of Directors.

- Darcy McLeod – President
- Derek Blais – Director for Cities
- Chelsea Corrigan – Director for Towns
- Heidi Carl – Director at Large
- Larry Hall – Director at Large

**23:10:24:06**

Election  
Results

**Motion:**

**That the membership ratifies the election results and the 2023-2024 appointments to the SPRA Board of Directors**

**Moved by: City of Moose Jaw (Scott Osmachenko)**

**Seconded by: Prairie Central District for Sport, Culture and Recreation (Stephanie Cuddington)**

**Carried**



### **11.2 Motion to destroy ballots**

Jody requested a motion to destroy the ballots from the 2023-2024 Board of Directors election.

**23:10:24:07**  
Destroy Ballots

**Motion:**

**That the 2023-2024 ballots be destroyed**

**Moved by: Army Cadet League of Canada (Saskatchewan) Inc. (Tina Bird)**

**Seconded by: Pense Recreation Board (Marcus Dyck)**

**Carried**

### **11.3 Recognition and Acknowledgement of Outgoing Board Members**

Jody acknowledged that there were two outgoing board members following this meeting: Amy Kent and Jody Boulet. He shared a few words of thanks to Amy Kent for her dedication and years of service to the Board.

Todd Shafer, Chief Executive Officer of SPRA, shared a few words of thanks to Jody Boulet for his contributions and leadership to the board over the past six years.

## **12. Adjournment**

**23:10:24:08**  
Adjournment

**Motion:**

**That the 2023-2024 Saskatchewan Parks and Recreation Association Annual General Meeting adjourn at 1:35 p.m.**

**Moved by: Army Cadet League of Canada (Saskatchewan) Inc. (Tina Bird)**

**Seconded by: Camp Easter Seal (SK) – SaskAbilities (Steve Grove)**

**Carried**



## 2023 SPRA Annual General Meeting

Start date: October 24, 2023

Start time: 1:04 p.m.

Duration: 31 minutes

Number voting delegates: 44

Number attended: 83

### SPRA Annual General Meeting Attendee Report

Last Name	First Name	Organization	Voting Delegate	Membership Type
Simpson	Tracy	City of Lloydminster	Yes	Community
Reddekopp	Angela	City of Martensville - Athletic Pavilion	Yes	Community
Marshall	Shannon	City of Melfort	Yes	Community
Blais	Derek	City of Moose Jaw	Yes	Community
Osmachenko	Scott	City of Moose Jaw	Yes	Community
Olsen	Curtis	City of Prince Albert	Yes	Community
Christensen	Kristen	City of Saskatoon	Yes	Community
Spelay	Darren	City of Saskatoon	Yes	Community
Morrison	Taylor	City of Yorkton	Yes	Community
Schofer	Julia	City of Yorkton	Yes	Community
Dyck	Marcus	Pense Rec Board	Yes	Community
paridaen	renea	Town of Coronach	Yes	Community
Helgason	Jaime	Town of Foam Lake - Foam Lake Leisure Services Board	Yes	Community
Braun	Lisa	Town of Hepburn / Hepburn Parks and Recreation	Yes	Community
Skotnitsky	Kelly	Town of Kindersley	Yes	Community
Pihowich	Abbey	Town of Nipawin	Yes	Community
Atkins	Vanessa	Town of Rosthern	Yes	Community
Thibault	Lesley	Town of Tisdale	Yes	Community
Eveleigh	Tim	Town of Whitewood	Yes	Community
Fenrich	Lori	Town of Wilkie	Yes	Community
Clarke	Crystal	Lakeland District for Sport, Culture & Recreation	Yes	District
Meekins	Helen	Lakeland District for Sport, Culture and Recreation	Yes	District
Logan	Tonia	Northern Sport, Culture & Recreation District (NSCRD)	Yes	District
Graves	Janine	Parkland Valley Sport, Culture & Recreation District	Yes	District
Johnson	Chelsey	Parkland Valley Sport, Culture & Recreation District	Yes	District
McLeod	Wendy	Parkland Valley Sport, Culture & Recreation District	Yes	District
cuddington	stephanie	Prairie Central District for Sport Culture and Recreation	Yes	District
Johnston-Genest	Donna	Rivers West District for Sport, Culture & Recreation Inc.	Yes	District
Hagen	Joni	South East Sport, Culture & Recreation District	Yes	District
Saas	Christie	South West District for Culture, Recreation, and Sport Inc.	Yes	District
Mills Midgley	Bonnie	Sport Culture & Recreation Districts Saskatchewan	Yes	District
Petrowsky	Richard	Air Cadet Leaque of Saskatchewan	Yes	PRA
Bird	Tina	Army Cadet League of Canada(Saskatchewan) Inc.	Yes	PRA
Moran	Margaret	Assoc of Saskatchewan Urban Parks and Conservation Agencies ASUPCA	Yes	PRA
Combres	Nicole	BGC Battlefords (Battlefords Boys and Girls Club Inc.)	Yes	PRA
Grove	Steve	Camp Easter Seal (SK) - SaskAbilities	Yes	PRA
O'Connor	Phyllis	Canadian Mental Health Assoc. (Sask. Division) Inc.	Yes	PRA
Dabski	Terry	Navy League of Canada Sask Division	Yes	PRA
Meed	John	Saskatchewan All Terrain Vehicle Association Inc.	Yes	PRA
Epp	Holly	Saskatchewan Camps Association	Yes	PRA
Schick	Holly	Saskatchewan Seniors Mechanism	Yes	PRA
Japp	Leah	SaskOutdoors	Yes	PRA
Ermel	Nanette	The Canadian National Institute for the Blind (CNIB Foundation)	Yes	PRA
Williams	Julianne	Thomson Lake Regional Park	Yes	Reg/urb Parks
Burgess	Jennifer	City of Saskatoon	No	Community
McDonell	Joann	Town of Langenburg	No	Community
Hubick	Shauna	Sask Sport Inc	No	Global
Markewich	Curtis	Sask Sport Inc.	No	Global
Tonita	Adam	Government of Sask	No	Government of Sask

Hanna	Rob	Government of Saskatchewan - Ministry of Parks, Culture and Sport	No	Government of Sask
Morey	Tracy	Ministry of Parks, Culture, and Sport	No	Government of Sask
McLeod	Darcy	Delegate for Election	No	Observer
Hidelbaugh	Murray	SPRA	No	Parliamentarian
Andrews	Julie	PHE Sask	No	PRA
Schroeder	Lara	Saskatchewan Association of Recreation Professionals	No	PRA
Erhardt-Flett	Gina	York Lake Regional Park	No	Reg/urb Parks
Boulet	Jody	City of Prince Albert	No	SPRA Board
Kent	Amy	City of Regina	No	SPRA Board
Davidson	Josh	Saskatchewan Polytechnic	No	SPRA Board
Dodge	Dean	Saskatoon YMCA	No	SPRA Board
Hall	Larry	SPRA	No	SPRA Board
Corrigan	Chelsea	Town of Nipawin	No	SPRA Board
Yuhasz	Candace	SPRA	No	SPRA Staff
Davis	Jaclyn	SPRA	No	SPRA Staff
Doerksen	Chantel	SPRA	No	SPRA Staff
Exelby	Andrew	SPRA	No	SPRA Staff
Michaluk	Kelsey	SPRA	No	SPRA Staff
Wilson	Kristy	SPRA	No	SPRA Staff
Bailey	Kerry	SPRA	No	SPRA Staff
Chepil	Chris	SPRA	No	SPRA Staff
Firnesz	John	SPRA	No	SPRA Staff
Gallagher	Dan	SPRA	No	SPRA Staff
House	Karen	SPRA	No	SPRA Staff
Loshka	Kacie	SPRA	No	SPRA Staff
McConnell	Clint	SPRA	No	SPRA Staff
McKinnon	Maeve	SPRA	No	SPRA Staff
Shafer	Todd	SPRA	No	SPRA Staff
Sather	Mark	SPRA	No	SPRA Staff
Schinkel	Leanne	SPRA	No	SPRA Staff
Malayney	Tracy	SPRA	No	SPRA Staff
Young	Nancy	SPRA	No	SPRA Staff
Pickard	Amanda	SPRA	No	SPRA Staff
Monks	Ryan	SPRA	No	SPRA Staff