



Minutes of the

Annual General Meeting of the Saskatchewan Parks and Recreation Association (SPRA) GoToWebinar Platform Thursday, October 24, 2024 at 1 p.m.

1. Call to Order

Darcy McLeod, President, welcomed everyone to the 2024 SPRA Annual General Meeting (AGM).

Darcy acknowledged there were several special guests that joined the AGM, as well as welcomed all former Board Directors and past presidents. Darcy also thanked Murray Hidlebaugh, past President, for filling the role of Parliamentarian again this year.

Darcy called the meeting to order at 1:01 p.m.

Darcy referred to and read the following land acknowledgement:

The Saskatchewan Parks and Recreation Association would like to acknowledge that our programs, services and support reach lands covered by Treaties 2, 4, 5, 6, 8 and 10, the Traditional Territories of the Cree, Dakota, Dene, Lakota, Nakota and Saulteaux peoples, and homeland of the Métis.

The land we call Saskatchewan has been part of the lives of Indigenous peoples long before our organization existed and continues to be now and into the future. We are grateful to those who have called this ancestral land home for generations, and whose histories, languages and cultures continue to influence our communities.

We respect and honour the Treaties, reaffirm our relationships with one another, and move forward together in the spirit of truth, reconciliation and collaboration.

We are all Treaty people.

Members were advised that digital copies of the agenda and the 2023 AGM minutes were sent to all SPRA members on August 31. The meeting documents, including the summarized financial statements, and the 2019-2024 Annual Report are available on the SPRA website and under the materials icon on GoToWebinar. Summarized financial statements are included on the back page of the Annual Report. Detailed financial statements have been forwarded to those SPRA members that requested them prior to the AGM. Members who want to receive the detailed financial statements should contact the office following the meeting.



Darcy acknowledged that at SPRA, we have the privilege of contributing to recreation's impact on quality of life for people in Saskatchewan. He thanked the Government of Saskatchewan for their continued support for the sport, culture and recreation sector in the province through the signing of the Lottery License Agreement. Through this agreement, proceeds from Sask Lotteries are dedicated to sport, culture and recreation organizations to benefit communities throughout the province. Along with our partners at Sask Sport and SaskCulture, we are grateful for this support and the impact it has had across our province over the past 50 years.

Darcy provided instruction on how to participate in the virtual meeting, requested each participant sign in for attendance, and explained motions and voting procedures. Quorum was confirmed with 37 voting delegates.

2. Adoption of 2024 Annual General Meeting Agenda

24:10:24:01
Agenda

Motion:

That the 2024 Annual General Meeting Agenda be adopted, as presented

Moved by: City of Melville, Chris Bruce

Seconded by: City of Weyburn, Andrew Crowe

Carried

3. Adoption of 2023 Annual General Meeting Minutes

No errors or omissions were brought forward.

24:10:24:02
2023 AGM
Minutes

Motion:

That the 2023 Annual General Meeting minutes be adopted as presented

Moved by: City of Humboldt, Michael Ulriksen

Seconded by: City of Melfort, Shannon Marshall

Carried

4. Business Arising from the 2023 Annual General Meeting Minutes

There was no business arising from the 2023 Annual General Meeting minutes.

5. Report from President

Darcy McLeod provided a summary of the President's Message on the Association's past fiscal year. To view the Annual Report, including the full President's Report, click [here](#).

24:10:24:03
President's
Report

Motion:

That the President's Report, as included in the SPRA 2019-2024 Annual Report, be accepted as presented

Moved by: Parkland Valley Sport, Culture & Recreation District, Chelsey Exner

Seconded by: City of Yorkton, Jessica Resler

Carried



6. **Adoption of Auditor's Report and the June 2024 Audited Financial Statements**

Darcy called upon Mark Sather, Finance and Administration Manager, to deliver the 2023-2024 Financial Report to the membership.

KPMG reported a clean audit report for the 2023-2024 fiscal year. This was the seventh year KPMG conducted an audit for SPRA and the organization continues to be satisfied with KPMG's performance.

Mark highlighted that assets increased by \$450,000 from last year, mainly in the Unrestricted Fund Investments line. This increase was a result of the surplus and an increase in liability. The increase in liabilities is mainly in the deferred contributions line. This increase is for funds received for multi year projects. Funds were received up front for programs in this fiscal year as well as for next fiscal year's performance. The deferred amount represents the amount to be used in the next fiscal year. The General Reserve fund increased by \$145,752, which matches the surplus on the Statement of Operations. Restricted Net Assets were unchanged.

On the Statement of Operations, under our Saskatchewan Lotteries Trust Fund Grant, there is a slight increase in the Program Initiatives funding. The grant from the Ministry of Parks, Culture and Sport, which is for the Community Rink Affordability grant is consistent with prior year. For Self-Generated Interest Revenues continue to be up which is mainly due to the increases in the Bank of Canada interest rates. Registration revenue is up due to more events offered in the past fiscal year.

On expenses, Corporate Services expenses are higher than previous year due to vacant positions being filled. Program Services expenses are up due to an increase in the number of events offered. Communication, Information and Research and Field Services expenses are higher than previous year due to staffing levels returning to their full team. Program Initiatives are balanced with our Program Initiatives funding with the Saskatchewan Lotteries Trust Fund.

The 2023-2024 the overall net surplus was added to the General Reserve Fund and was achieved as increase in non-lotteries revenues and efficiencies achieved in our program delivery resulting in cost savings.

24:10:24:04

Auditor's
Report

Motion:

That the Auditor's Report and the June 30, 2024 Audited Financial Statements be approved, as received

Moved by: Prairie Central District for Sport, Culture and Recreation, Stephanie Cuddington

Seconded by: Lakeland District for Sport, Culture, and Recreation, Helen Meekins

Carried



7. Appointment of Auditor for the 2024-2025 fiscal year

The SPRA Board of Directors has been very satisfied with the thorough approach taken to audit the SPRA financial records and are recommending appointment of KPMG LLP to conduct the 2024-2025 Audit.

24:10:24:05
Appointment
of Auditor

Motion:

That the firm of KPMG LLP be appointed as Auditor for the SPRA 2024-2025 fiscal year

Moved by: Town of Wolseley, Julia Schofer

Seconded by: Saskatchewan Association of Recreation Professionals, Jordan Wall

Carried

8. 2024-2025 Resolutions

No resolutions were received.

9. Other Business

No other business to address.

10. Notice of Motion(s)

No other motions were presented.

11. Ratification of Officers and Directors

11.1 2024-2025 SPRA Board of Directors

Darcy introduced the 2023-2024 SPRA Board of Directors and thanked them for their commitment to the organization over this past year. Darcy also recognized the efforts of the SPRA staff. He noted that the SPRA staff team is a passionate, committed, and talented group of professionals who work hard everyday to serve the people of Saskatchewan.

A request for Board of Director nominations was sent out to all SPRA Active members on April 1, 2024. The Board extended the deadline for nominations to close at 12 midnight on June 30, 2024.

This year, there were four vacant positions up for nomination – each for a two-year term, from October 2024 to 2026. The positions were:

- Director for the North
- Director for Towns
- Director at Large – two positions

These positions were all filled by acclamation, eliminating the need for an election.

Darcy welcomed the 2024-2025 SPRA Board of Directors:

- Darcy McLeod – President
- Connor Tessier – Director for the North



- Derek Blais – Director for Cities
- Chelsea Corrigan – Director for Towns
- Josh Davidson – Director for Villages
- Heidi Carl – Director at Large
- Larry Hall – Director at Large
- Skylar Antoniuk – Director at Large
- Michael Ulriksen – Director at Large

11.3 Recognition and Acknowledgement of Outgoing Board Members

Darcy acknowledged that there were two outgoing board members following this meeting: Nick Daigneault and Dean Dodge. He shared a few words of thanks to both for their dedication and years of service to the Board.

12. Adjournment

24:10:24:06
Adjournment

Motion:

That the 2024-2025 Saskatchewan Parks and Recreation Association Annual General Meeting adjourn at 1:29 p.m.

Moved by: Northern Sport, Culture & Recreation District Inc, Tonia Logan

Seconded by: City of Yorkton, Jessica Resler

Carried