



## Sask Recreation Awards – Eligibility Guidelines

### Who is eligible?

- Nominees can be an individual, community, municipality, group, or organization from any sector (for example: administrators, public health professionals, volunteer agencies or committees, not for profit groups, Provincial Recreation Associations, social services)
- All nominations are to be submitted online; hard copies will not be accepted.
- Self-nominations will not be permitted.
- Nominators and/or nominees do not have to be members of SPRA.

### How many awards can I apply for?

- Nominees can only be nominated once per award category. Multiple submissions under the same award category will not be accepted.
- Nominations must provide a detailed and clear description of why the nominee is deserving of the chosen award.

### When is the nomination deadline?

- All nominations must be submitted no later than 4pm on May 16, 2025.
- Incomplete or late nominations will not be accepted.

### How do I submit a nomination?

- The nomination form can be accessed by visiting the [SPRA website](#).
- All nominations will remain confidential
- Ensure your nomination directly aligns with the award description of your choosing.
- Prior to completing a nomination, you will need contact information for the nominee, along with confirmation from another person to endorse the nomination (endorsers are required to provide contact information and a testimonial statement).

### How are award winners determined?

- Submitted nominations will be shared with the Awards Adjudication Committee for review
- The Committee then recommends recipients of the Sask Recreation Awards.
  - Recommendations are based on adjudicating nominations through established criteria. Nominations are ranked and those with top scores will be determined winners.
  - It is up to the Committee to determine if any of the nominees are selected as award recipients. In circumstances where the nominees do not meet the criteria for a particular award category, no recipient will be selected for the year.
  - The decisions of the Committee are considered final.

### How will winners be notified?

- Award winners will be notified approximately 4 weeks after the nomination deadline. Both the winners and nominators will be contacted by email and/or phone.
- Non-winners and nominators will be contacted by email and their names will not be disclosed.
- All nominations will be kept for a maximum of 2 years and SPRA may recognize those who were nominated in other capacities, if not selected as an award recipient.